



GRANADA COMMUNITY SERVICES DISTRICT

Minutes **BOARD OF DIRECTORS** **REGULAR MEETING**

Thursday, January 21, 2016

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Community Services District Board of Directors was called to order at 7:34 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Director Jim Blanchard, Director Ric Lohman, and Director David Seaton.

Staff: Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

Director Lohman suggested reading the San Mateo County Controller's Office Property Tax Highlights brochure to better understand how property tax dollars are spent.

Director Woren announced the upcoming Local Drop-off Recycling Day.

Newly hired Sewer Authority Mid-Coastside General Manager Beverli Marshall was present to introduce herself to the board.

ACTION AGENDA

1. Election of 2016 District Board Officers.

President Woren opened the nominations for President, and nominated Director Clark. There were no further nominations. Director Clark was elected President by unanimous consent.

After President Woren opened the nominations for Vice President, Director Clark nominated Director Blanchard. There were no further nominations. (Clark/Lohman). Approved 5-0.

The newly elected officers immediately took their positions.

2. Consideration of Variance Application for APN: 048-013-600, Magellan Ave, Miramar, 7,792 sq. ft. in 10,000 sq. ft. zoning district, Owner: Serhiy Kybych.

Comito reviewed the project details relevant to the application and introduced the applicants who were present at the meeting. Counsel Parkin reviewed each finding as provided in the written report. The Board held a discussion and it was determined that all of the findings had been met. (/). Approved 5-0.

3. **Consideration of Park Advisory Committee Work Assignments.**
4. **Consideration of Sewer Service Charge Refund to the San Mateo County Harbor District due to consumption errors by the Coastside County Water District.**
5. **Consideration of Potential Cost Sharing Opportunities among Sewer Authority Mid-Coastside (SAM) Member Agencies.**
6. **Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.**

CONSENT AGENDA

7. **Approval of December 17, 2015 Meeting Minutes.**
8. **Approval of January 2016 Warrants for \$131,042.63 (checks 6079–6100).**
9. **Approval of December 2015 Financial Statements.**
10. **Approval of Assessment District Distribution #4-15/16.**

ACTION: Director Clark moved to approve Items 3, 4, 5 and 6 of the Consent Agenda. (Clark/Blanchard). Approved 4-0.

COMMITTEE REPORTS

11. **Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

12. **Attorney's Report. (Parkin)**
13. **General Manager's Report. (Duffy)**
14. **Administrative Staff Report. (Comito)**
15. **Engineer's Report. (Kennedy Jenks)**

ADJOURN REGULAR MEETING

The meeting was adjourned at 8:04 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: January 21, 2016

ACTION AGENDA

ADJOURN REGULAR MEETING

At the conclusion of the December 17, 2015 Meeting:

Last Ordinance adopted: No. 167

Last Resolution adopted: No. 2015-007